The Church of Scotland Kiltarlity and Kirkhill Church of Scotland

www.kiltarlityandkirkhill.org.uk

Receipts and Payments Account Year to 31 December 2021

Congregation No: 372161

Charity No: SC003866

Charity Name: Kiltarlity & Kirkhill Church of Scotland

Charity Registration Number: SC003866
Congregation Reference No: 372161

Contact Address: Claire Bradley (Treasurer)

Amon Sul Kiltarlity Inverness IV4 7HT

The congregation of Kiltarlity & Kirkhill is a United Congregation for which this is the first set of united accounts.

Trustees

Rev. Seoras MacKenzie, 165 Drumossie Avenue, Inverness IV2 3SN [Interim Moderator until 09/07/2021 when he demitted office]

Rev. Andrew Kuzma, Wardlaw Manse, Kirkhill IV4 7XX [from 09/07/2021 when he was inducted as minister]

Les Bradley [Elder] Amon Sul, Foxhole, Kiltarlity IV4 7HT

Angela Cosens [Elder] Tigh na Sonas, Cabrich, Kirkhill IV5 7PJ

Angela Dunn [Elder] [from 21/03/2021 when joined Kirk Session] 'Glencairn', 21 Ruisaurie, Beauly, IV4 7EY

Simon Fraser [Elder], Achnagairn Farm, Kirkhill IV5 7PD

David Garvie [Elder], Bracken House, Hughton, Kiltarlity, IV4 7JJ

Avril Marr [Elder], Eilanreach House, Newtonhill, Lentran, Inverness IV3 8RN

Iain Marr [Elder], Eilanreach House, Newtonhill, Lentran, Inverness IV3 8RN

Hamish D. Maclennan [Elder until resignation on 00/00/2021], 3 Megstone, Kiltarlity IV4 7HW

Margo Maclennan 3 Megstone, Kiltarlity IV4 7HW [from 21/03/2021 when ordained as an elder]

John McLellan [Elder], 3 Redcastle View, Kirkhill IV5 7NN

Markus Meier [from 21/03/21 when ordained as an elder], Westerdale, Kirkhill IV5 7NB

Mrs. Sheila J. Moir [Elder] Larach, Kiltarlity IV4 7HT

lan D. Morrison [Elder], 1 Cabrich, Kirkhill, Inverness, IV4 7PJ Mrs. Ellenor J. Thomas [Elder], 8 Priory crescent, Beauly IV4 7GE

Principal Office-bearers

Interim Moderator: Rev. Seoras MacKenzie [until 09/07/2021]

Minister: Rev. Andrew Kuzma [from 09/07/2021]

Session Clerk: David Garvie,

Property Convenor [Kiltarlity]: Hamish D. Maclennan

Property Convenor [Kirkhill] : Cameron Kemp, West Allt na Ceardaich, Newtonhill, Inverness IV3 8RN

Treasurer: Mrs. Claire Bradley, Amon Sul, Foxhole, Kiltarlity IV4 7HT

Safeguarding Coordinator : Iain Clyne, An Aiseirigh, Cabrich, Kirkhill IV5 7PH

Health and Safety Officer: Les Bradley

Independent Examiner David Scrimgeour

Birchgrove Kirkhill IV5 7PD

Bankers Royal Bank of Scotland

Harbour Road Inverness IV1 1NU

Trustees Annual Report for year ended 31st December 2021

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of the Unitary constitution.

Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session members are the Elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. Elders are ordained for life. The Minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery of Inverness. The interim moderator is appointed by the Presbytery of Inverness. The Property & Finance Committee is appointed by the Kirk Session from within the congregation and comprises individuals who are believed to have the skills and commitment to contribute to the management affairs of the Church. Committee members serve until removal, retiral or resignation.

Organisational Structure

The new congregation of Kiltarlity and Kirkhill [372161] comprises a union of the former congregation of Kiltarlity [372152] and Kirkhill [372153] which took place on 1st. January 2021.

The Kirk Session is responsible for regulating the church finances, managing and maintaining church property and overseeing the administration and spiritual affairs of the church and congregation. The Kirk Session has the authority to delegate any or all of these duties to a committee or sub-committee. The Kirk Session, chaired by the minister, meets approximately five times per year. The Property & Finance Committee, reporting to the Kirk Session is chaired by its clerk and meets approximately five times a year. Certain responsibilities are delegated to the Treasurer and the Clerk as appropriate.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches and various ecumenical bodies in Scotland and beyond.

Worship: a service of worship is held each Sunday at 10.45 AM alternately in Kiltarlity Church and Kirkhill Church both of which services currently may be accessed live on line by using "Zoom" and also appear on YouTube. Holy Communion is celebrated at least twice each year.

Minister: The charge was vacant until 9th. July 2021 under the interim moderatorship of Rev. Seoras MacKenzie who demitted office then upon the call to the charge as minister of Rev. Andrew Kuzma who now resides in the parish manse at Wardlaw, Kirkhill.

Education:

- a] A Junior Church for children up to S4 is held each Sunday. Up to 23 young people are involved in the life of the congregation.
- b] The committee formed jointly with Kiltarlity Free Church in partnership with "Young Life" [a Christian organisation with a remit to reach unchurched youth] remains in office. Richard Dahl of Young Life remains in post as a youth worker, residing in Kiltarlity and serving the parish and the adjoining parish of Kilmorack and Erchless [Beauly]. The congregation supports Young Life through prayer, financial donations and by contributing manpower.
- c] "Open the Book" programme at Tomnacross [Kiltarlity] and Kirkhill primary schools remained suspended throughout the year to comply with Covid regulations. This medium spreads the Gospel message through story and drama to children in P1 to 5 and it is hoped that activities will resume in 2022.
- d] The after-school "Friday Club" continues to operate successfully at Kiltarlity Church led by Elder Sheila Moir assisted by a team of members, adherents, the "Open the Book" team and some parents. Up to 20 Tomnacross primary school age children attend for games, crafts, art and music with a Christian content. This provides a service to parents and encourages use and awareness of our church building at Kiltarlity with some of the children participating in church activities.

Achievements and Performance

A minister for the charge is now in place and a successful ceilidh/social to welcome Drew and his family was held in Kirkhill Community centre in September.

Worship was conducted each Sunday throughout the year.

No funerals or baptisms were conducted but there was one wedding.

No new members have been added to the communion roll and there were 11 deletions, 7 members having died and 4 left. At year end the roll stood at 101 communicants with 33 adherents.

A Watchnight service was held on Christmas Eve in Kirkhill church.

A well attended successful "Mamma Mia-The Nativity" musical play was held in Kiltarlity church.

Coffee and tea are served after worship to foster fellowship.

A quarterly newsletter "The Anchor" is published serving both parishes.

The parish continues to operate the website www.kiltarlityandkirkhill.org.uk

Well attended coffee mornings are held each week in Kirkhill church.

Inverness Presbytery's draft Mission Plan is under continuous consideration by the kirk Session.

All Covid regulations have been complied with.

Financial Review

The principal sources of income are donations and weekly offerings, income tax recovered thereon and investment income. Offerings over the year were £29492 down by £2977 when compared with the combined offerings of the two previously separate congregations. There are 6 people contributing through the Free Will Offering envelope scheme, 33 by bankers order and 35 through the Gift Aid scheme. Advantage is being taken of the Gift Aid Small Donations Scheme.No claim for repayment of income tax under the GiftAid scheme was made but this will be done retrospectively. In accordance with Stewardship and Finance policy of The Church of Scotland the accounts for 2021 only show the 2020 comparative figures for the former Kirkhill parish and accordingly exclude the 2020 figures for the former Kiltarlity parish. Future accounts will show comparative figures for the preceding year for the composite parish of Kiltarlity and Kirkhill. Advantage is taken when applicable of the Listed Places of Worship Grant Scheme for the recovery of VAT.

Reserves Policy

The trustees aim to hold cash reserves of at least six months general expenditure. At the year end the church held unrestricted cash funds of £13818. The locally held Reserve Fund has been designated for property maintenance and general purposes and has been invested in Growth units with The Church of Scotland Investors Trust. The locally held Fabric Fund is invested partly in Growth units and partly in income units with the Trust. Funds held on behalf of the congregation by C of S General Trustees are shown in the Appendix to these accounts and can be applied only to maintenance and repair of the church and manse and related expenditure as approved by the General Trustees. No extraordinary fabric expenditure is anticipated in 2022.

Statement of Trustees' Responsibilities

The members of the Kirk Session / Property & Finance Committee must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session / Property & Finance Committee are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf on 14th. March 2022

Rev. Andrew Kuzma, Minister Claire Bradley, Treasurer

Kiltarlity and Kirkhill Church of Scotland Year End 31st December 2021 Independent Examiner's Report

Independent Examiner's Report to the Trustees of Kiltarlity & Kirkhill Church of Scotland.

I report on the accounts of the charity for the year ended 31 December 2021

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1. which gives me reasonable cause to believe that in any material respect the requirements :
- > to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- > to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

	David Scrimgeour
	of Birchgrove, Kirkhill, Inverness, IV5 7PD
Dated :	

Kiltarlity and Kirkhill Church of Scotland Year End 31st December 2021 Receipts and Payments Account

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total 2021	Total 2020
<u>Receipts</u>						
Donations	3	30,702	-	-	30,702	26,092
Activities for Generating Funds		-	-	-	-	
Interest Received	4	7		-	7	
Rents from Land & Buildings		-			-	
Other Income	5	1,062			1,062	3,034
		31,771	-	-	31,771	29,126
<u>Payments</u>						
Cost of Generating Funds	6	-	-	-	-	
Charitable Activities	6	48,134			48,134	17,991
		48,134	-		48,134	17,991
Surplus / Deficit of Funds		- 16,363			- 16,363	11,136

Kiltarlity and Kirkhill Church of Scotland Year End 31st December 2021 Statement of Balances

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total 2021	Total 2020
Bank & Deposit Balances						
General Funds		14,778	16,776	-	31,554	19,241
Designated Funds		207	-	-	207	207
Church Group Funds		-	-	-	-	-
Designated Reserve Fu	und	7,562			7,562	
Tuesday Church Teas		618	-	-	618	618
Flower Account		41	-	-	41	41
Guild Account		298	-	-	298	287
Youth Ministry Fund		960			960	-
Total Designated Fund	ds	8,727	-	-	8,727	1,153
MacDonald Bequest A	ccount	-	-	549	549	549
Dr Duncan Fraser Beq	uest	-	-	1,627	1,627	
Ned Fletcher Bequest		-	-	4,748	4,748	
Total Bank & Deposit	Balances	23,505	16,776	6,924	47,205	20,943
Other Assets						
Gift Aid Receivable					4,258	1,701
GIIT AIG RECEIVABLE					4,230	1,701

The accounts were approved by the Kirk Session and Financial Board on $% \left\{ \mathbf{k}^{\prime}\right\} =\mathbf{k}^{\prime}$

For and behalf of the Kirk Session and Financial Board

Rev. Andrew Kuzma

Claire Bradley (Treasurer)

Notes to the Accounts

1 Trustee's remuneration and related party transactions

No trustee or person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

2 Movement in funds

	At				At
	01.01.21	Receipts	Payments	Transfers	31.12.21
	£	£	£	£	£
Unrestricted funds					
General fund	30,181	31,771	48,134	-	13,818
Designated Reserve Fund	7,562	528		- 528	7,562
Restricted funds					
Locally held fabric fund	16,776	652	-	- 652	16,776
Designated funds					
Open the Book	207	-	-	-	207
Tuesday Church Teas	618	-	-	-	618
Flower Fund	41	-	-	-	41
Guild Fund	298	-	-	-	298
Youth Ministry Fund	960	-	-	-	960
	56,644	32,951	48,134	- 1,180	40,281
Endowment funds					
Mission & Ministry		-	-	-	
John MacDonald Bequest					
Capital held in perpetuity					
£500	500	-	-	-	500
Revenue balance	49	-	-	-	49
Dr Duncan Fraser Bequest	1,627	45	-	- 45	1,627
Ned Fletcher Bequest	4,748	131	-	- 131	4,748
·	6,924	176	-	- 176	6,924
Total funds	63,568	33,127	48,134	- 1,356	47,205

Purposes of Designated Funds

Tuesday Church Teas: The Trustees have set aside these funds for the purchase of items to enhance the ambience and fabric of the Church.

Flower Fund: The Trustees have set aside funds to provide flowers for display during services of worship.

Guild Fund: The Trustees have set aside funds for the furtherance of Guild activities.

Open the Book volunteers attend Tomnacross and Kirkhill Primary Schools with the aim of bringing the Bible alive to the P1 to P3 children.

Purposes of Endowment funds

There are no restrictions on the use of the income or capital of the Bequests.

Notes to the Accounts (contd.)

Notes to the Accounts (co	iitu. j					
		Unrestricted	Restricted	Endowment		
		Funds	Funds	Funds	Total	Total
		2021	2021	2021	2021	2020
	Note	£	£	£	£	£
3 Donations						
Free Will Offering (Non gift aid)		9,804	-	-	9,804	2,525
Free Will Offering (With gift aid)		17,031	-	-	17,031	13,212
Tax recovered		-	-	-	-	8,472
Open Plate		1,113	-	-	1,113	1,169
Donations & Offerings	3a	2,044	-	-	2,044	-
Weddings & Funerals		710	-	-	710	-
<u> </u>		30,702			30,702	25,378
Congregational Organisations		,			,	,
Tuesday Church Teas		-	_	-	-	608
Flowers		-	_	-	-	50
Guild		-	_	-	-	58
		30,702			30,702	26,094
3a Donations & Offerings		Unrestricted	Designated	Endowment	Total	Total
General Donations		834	-	-	834	-
Special Collections		1,210	-	-	1,210	-
Open the Book				<u>-</u>		-
		2,044	-	-	2,044	
4 Interest Received						
General Fund		7	-	-	7	-
		7	-		7	-
5 Other Income						
Life & Work Subscriptions		60	-	-	60	210
VAT Recovered		1,002	-	-	1,002	-
Refund from Kiltarlity		-	-	-	-	2,044
General Trustees	6a	-	-	-	-	780
		1,062			1,062	3,034

Notes to the Accounts (contd.)

notes to the resounts (· · · · · · · · · · · · · · · · · · ·	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total 2021 £	Total 2020 £
6 Analysis of Payments						
Cost of Generating Funds						-
Fundraising Costs		-	-	-	-	-
Offering Envelopes				<u>-</u>	<u> </u>	-
					-	_
Charitable Activities						
Ministries & Mission	6a	18,165	_	_	18,165	9,612
Vacancy Costs	Oa	155	_	_	15,105	5,012
Alpha Course Costs		-	_	_	-	_
Training		_	-	-	_	_
Donations	(TCT)	_	_	_	_	472
Presbytery Dues	(1-1-7	252	_	_	252	378
Removal Expenses		8,154	-	-	8,154	-
Minister's Expenses		-	-	-	-	-
Manse Costs	6b	4,068	-	-	4,068	111
Pulpit Supply		763	-	-	763	943
Printing & Stationery		-	-	-	-	31
Church Magazine		179	-	-	179	-
Licences		974	-	-	974	247
Promotional Material		-	-	-	-	262
Hospitality	6c	290	-	-	290	188
Cleaning		96	-	-	96	300
Beadle & Organist		650	-	-	650	-
Repair & Maintenance	6d	6,893	-	-	6,893	1,207
Heat & Light		2,017	-	-	2,017	1,358
Telephone & Internet	(Church)	653	-	-	653	-
Insurance		616	-	-	616	1,545
Church Garden	6e	1,840	-	-	1,840	-
Equipment	6f	-	-	-	-	-
Life & Work		324	-	-	324	459
Church Outing	(TCT)	-	-	-	-	-
Other Expenses		1,260	-	-	1,260	200
Uncategorised Expenses		185	-	-	185	-
Youth Work	6g	600		<u> </u>	600	300
Total Running Expenses		48,134	-	-	48,134	17,612
Flowers		-	-	-	-	16
Guild				 .	 .	362
		48,134			48,134	17,990
6a Ministries & Mission						
Allocation		19,666	-		19,666	9,612
Less - Endowment income		- 1,501	-	-	- 1,501	- 780
		18,165		-	18,165	8,832

Notos	ta tha	Accounts	(contd)
Notes:	to tne	Accounts	l conta. 1

	,	Unrestricted	Designated		
		Funds	Funds	Total	Total
		2021	2021	2021	2020
		£	£	£	£
6b	Manse Costs	_	_	_	_
	Insurance	32	-	32	-
	Repairs & Improvements	-	-	-	111
	Heat & Light	_	_	-	_
	Council Tax	1,156	_	1,156	_
	Telephone	412	_	412	_
	Letting Costs	2,467	_	2,467	_
	Grass Cutting	-	-	· -	-
	S	4,068	_	4,068	111
6c	Hospitality				
	General	290	-	290	=
	Tuesday Church Teas			-	188
		290		290	188
6d	Repairs & Maintenance				
	General	6,483	_	6,483	1,207
	Organ Maintenance	410		410	-,
		6,893		6,893	1,207
6e	Church Garden				
	Grass Cutting	1,840	-	1,840	-
	General (TCT)				
		1,840		1,840	
6f	Purchase of Equipment				
	Equipment	-	-	-	-
		-			
6g	Youth Work				
	Youth Work	350	-	350	-
	Scripture Union	250	-	250	300
	Open the Book				
		600		600	300

Notes to the Accounts (contd.)

7	Collections for Third Parties Interim Moderator's Leaving Collection	2021 1,210	2020
		1,210	<u> </u>

8 Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all the Ministers' stipends & employer's contribution for national insurance, pension and housing loan fund. Minister's stipends are paid in accordance with the national stipend scale, which relates to years of service. For the year under review the minimum stipend was £28,700 & the maximum stipend (in the 5th and subsequent years) £35,269.

F	Investments held Reserve fund - 4404 units C of S Investors Growth	Cost	Market value 2021
	Fund	7,562	26,600
ı	Locally held fabric fund		
6	5477/2103 units C of S		
- 1	nvestors Growth Fund	5,853	12,702
1	1161/1000 units C of S		
I	nvestors Growth Fund	10,923	12,480
ı	Endowments		
1	Ned Fletcher bequest -		
1	1094 C of S Trust Growth		
F	Funds	4,748	6,608
[Dr Duncan Fraser bequest -		
	375 C of S Trust Growth		
F	Funds	1,627	2,265
		30,713	60,655

Funds held on behalf of the Congregation by the Church of Scotland General Trustees

	2021	2020
	£	£
Capital Account		
Credit balance held at 1st January at cost	18,416	
Credit balance held at 31st December	18,416	
Market value at 31st December	30,378	
Revenue Account		
Opening balance at 1st January	18,140	
Rental income	5,879	
Interest earned	546	
Dividend		
Transfer from Capital Account		
	24,566	
Transferred to General Funds		
Closing balance at 31st December	24,566	

Kiltarlity and Kirkhill Church of Scotland Year End 31st December 2021 Budget for year to 31st December 2022

	Budget 2022	Actual 2021	Budget 2021	Variance
Income	2022	2021	2021	
Freewill Envelopes - NGA	5000	9,804	2,000	7,804
Freewill Envelopes - Gift Aided	22000	17,031	30,000	-12,969
Open Plate	1000	1,113	1,000	113
Tax Rebate	1000	1,113	7,750	-7,750
Investment income			1,500	-1,500
Congregational Giving	28,000	27,948	40,750	-12,802
	28,000	710	40,730	710
Donations - Weddings and Funerals Donations - general		834		834
Guild Donation		834		834
TCT Donation				
Grant				
Fundraising		_		_
Bank Interest		7		7
Life & Work		60	. ===	
Other			1,500	-1,500
Expenditure	28,000	29,559	42,250	-12,751
Ministries and Mission	26,097	18,165	13,308	4,857
Alpha Course Costs	20,037	10,103	13,300	4,037
Messy Church Costs				
Travel	1 000			
Locum Costs	1,000			
	250	762	2.000	4 227
Pulpit Supply	350	763	2,000	-1,237
Vacancy		155		
Training	1 200	CEO	1 200	550
Organist's Fees	1,200	650	1,200	-550
Presbytery Dues	253	252	252	2.504
Church & Manse Insurance	3,023	616	3,200	-2,584
Church Heat & Light	5,000	2,017	5,000	-2,983
Church Repairs	10,000	6,483	10,000	-3,517
Purchase of Equipment				
Grass Cutting		1,840		1,840
Church Officer / Cleaner	1,170	96	550	-454
Licences	1,000	974	990	-16
Promotional material			150	-150
Stationery and postage				
Magazine costs	200	179	650	-471
Hospitality	400	290	400	-110
Life & Work	324	324	300	24
Scripture Union		250	300	-50
Other costs	750	235	1,000	-765
Manse Costs		4,068	2,000	2,068
Removal costs		8,154		
Telephone	750	653	1,000	-347
Organ Maintenance	250	410	250	160
Cost of generating funds (FWO envelopes)			200	-200
Youth		350	1,000	-650
	51,767	46,924	43,750	-5,135
Surplus / Deficit	-23,767	-17,365	-1,500	-7,616

Income Review

	Actual							
	2014	2015	2016	2017	2018	2019	2020	2021
Envelopes & SOs	11,859	12,995	16,772	15,910	14,999	14,676	20,657	26,835
Open plate	8,047	7,223	4,679	3,796	3,059	3,068	1,169	1,113
Total	19,906	20,218	21,451	19,706	18,058	17,744	21,826	27,948
Gift Aid tax recovered								

